



# Meeting Minutes

Trent University  
 Alumni Association  
 Council Meeting - Retreat  
 Alumni House  
 Saturday, August 20, 2016

<b>Meeting called by:</b>	Jess Grover	<b>Type of meeting:</b>	220 <sup>th</sup> Alumni Council Meeting
<b>Facilitator:</b>		<b>Note taker:</b>	Sylvia Hennessy
<b>Attendees:</b>	Teresa Bugelli, Sebastian Cosgrove, Cheryl Coss, Jess Grover, Lee Hays, Jessica Lee, Maile Loweth Reeves, Karen Sisson, Joanne Sokolowski, Diane Therrien Phone: Wei Lynn Eng, Charlene Holmes Regrets: Vidal Guerreiro, Adam Hopkins, Jessica Rogers, Robin Sundstrom		
<b>Guests:</b>			

## Minutes

<b>Agenda item:</b>	Welcome & President's Remarks	<b>Presenter:</b>	Jess Grover
<b>Discussion:</b>	As Below		

- Welcome package for everyone attending the TUAA retreat
- Get engaged, ask questions, take part

<b>Agenda item:</b>	Approval of Minutes of 219th Council Meeting	<b>Presenter</b>	Jess Grover
<b>Discussion:</b>	As Below		

- In the future, the minutes should include the name of council members that send regrets on attending the meetings
- Correction: spelling of Barclay to Barclay – pg. 2
- Correction: "Alumni College Engagement Task Force Strategic Plan" changed to "Alumni Strategic Plan" - pg. 2
- Jess move to approve the minutes, second by Diane
- All in favour

<b>Agenda item:</b>	Approval of Agenda	<b>Presenter</b>	Jess Grover
<b>Discussion:</b>	As Below		

- Jess move to approve the agenda, seconded by Sebastian
- All in favour

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<b>Agenda item:</b>	Approval of 2016 – 17 Meeting Dates	<b>Presenter:</b>	Jess Grover
<b>Discussion:</b>	As Below		
<ul style="list-style-type: none"> <li>• Jess will distribute the dates to each council member via email</li> <li>• Annual General Meeting on October 1, 2016</li> <li>• The council meeting dates are: 2016 - October 29, November 26, 2017 - January 28, April 1, May 13, August 18 – 20 Retreat (August 19<sup>th</sup> council meeting)</li> <li>• Meeting locations will be determined</li> </ul>			
<b>Agenda item:</b>	Update on Alumni Association Spring Summit	<b>Presenter:</b>	Jess Grover
<b>Discussion:</b>	As Below		
<ul style="list-style-type: none"> <li>• Joanne &amp; Jess attended the spring summit at Queens University in June</li> <li>• It was enjoyable and informative, made good connections, University of Guelph Alumni Association will look over our constitution, also in touch with Lakehead University Alumni Association</li> <li>• Next summit will be at Carleton University, Trent may host the next one after that</li> <li>• Seeing the differences between our association and other associations is valuable</li> <li>• Joanne - differences in other universities and how councils are set up is really interesting and valuable</li> <li>• Next year may be a good opportunity for one of our Vice Presidents to attend</li> </ul>			
<b>Agenda item:</b>	Student Alumni Association	<b>Presenter:</b>	Jess Grover & Lee Hays
<b>Discussion:</b>	As Below		
<ul style="list-style-type: none"> <li>• This idea was recommended in a retention review at Trent University</li> <li>• Lee is responsible to implement a formation of a new Student Alumni Association, and Life after Trent University</li> <li>• The Student Association will help students to understand their relationship with university, bring culture to campus, huge opportunity to bring awareness to campus</li> <li>• Plan to brainstorm about how to get things started, good idea to look at how other universities are doing this</li> <li>• Opportunity to integrate student association with our strategic plan</li> <li>• Jess – Lakehead and Queens University would be an interesting model to research for student association information</li> <li>• Student intern could research other universities regarding information about other student associations</li> <li>• We need to determine the goals, message to send, and outcomes</li> </ul>			
<b>Agenda item:</b>	Philanthropy	<b>Presenter:</b>	Jess Grover
<b>Discussion:</b>	As Below		
<ul style="list-style-type: none"> <li>• Cultivating philanthropy was also discussed at the summit</li> <li>• Many alumni association councils have 100% giving rate</li> <li>• We could be a group with 100% giving rate from council – there are a lot of funds throughout Trent that council could give to</li> <li>• Jess issued a challenge to council members – it shows great confidence in the university to have 100% giving rate</li> </ul>			

<b>Agenda item:</b>	Wrap Up & Next Meeting – October 29 <sup>th</sup>	<b>Presenter</b>	Jess Grover
<b>Discussion:</b>	As Below		
<ul style="list-style-type: none"><li>• Jess motion to adjourn the meeting</li><li>• Second by Karen</li></ul>			